

BAY REGIONAL LOCAL HUMAN RIGHTS COMMITTEE
Quarterly Meeting
November 18, 2013
Minutes

Members Present: Richard Bishop, Renee Greene, Tamesha Giddens, and Constance Hollands

Members Absent: Taylor Bervine

Others Present: Stewart Prost, Human Rights Advocate

Affiliates Present: Best Friends, LLC
Crescent Counseling & Casework Services, Inc
Family and Community Transition Services
Garris Group Family Services, LLC
Genesis I - House of Care
Image House
Just By 5, Inc
La Mariposa, Inc
NDUTIME Youth and Family Services, Inc
Noble Care, LLC
The Notebook, Inc
Pathways to Life, Inc
Quality Living, LLC
REM Virginia
Turning Point
Youth Solutions, Inc

Affiliates Absent: A&C Alternative Care, LLC

CALL TO ORDER: 6:18 by Richmond Bishop, Chairperson

Review of Agenda: LHRC member discussion added to new business.

Approval of Minutes:

1. Minutes from August 12, 2013 meeting were approved.

Public Comment: None

Advocate's Report - Stewart Prost:

1. Stewart Prost introduced Marietta Cottingham from the State Human Rights Committee.
2. Committee membership: Ms. Giddens finishes her second term in June and will rotate off the committee. We will need one former consumer and one other person to fill the seats for 2014. Providers were encouraged to see if they had someone to serve on the committee. The applications for potential committee members is posted on the DBHDS website.
3. All providers began using the Comprehensive Human Rights System (CHRS) June 1, 2013. This is a system used by facilities and providers to input Human Rights and Licensure reporting requirements. If you are having trouble entering information into the system, you are still required to report the information. Fax the report if necessary.
4. Mr. Prost shared the Memorandum from the State Human Rights Committee regarding the 2013 annual and quarterly reports. The 2013 Annual Report is due by January 15, 2014 and must be submitted on the old template,

but include the information the provider submitted to the CHRIS system in 2013. The 2013 quarter four report must also be submitted using the new template and the CHRIS system information. **The CHRIS system contains consumer identifying information. Please remove this information from the report before submitting to the LHRC committee.**

5. Quarterly reports are due to the committee members two weeks before the meeting. You are still required to send your quarterly reports to the committee even if you are waiting for your license.
6. The Office of Human Rights is currently revising the regulations. Drafts of the regulations will go to the Department by the end of the year and they are expected to roll out in 2014.

Providers with Information to Report:

1. Garris Group Family Services, LLC: Licensed in September
2. Genesis I - House of Care: Licensed in October
3. La Mariposa, Inc: Licensure visit this week.
4. The Notebook, Inc: Licensed in October. They are changing from CPI to TOVA and will submit paperwork to the committee.

Providers with Nothing New to Report:

1. Best Friends Home
2. Crescent Counseling & Casework Services, Inc
3. Family and Community Transition Services
4. Image House
5. Just By 5, Inc
6. Noble Care, LLC
7. Pathways to Life, Inc
8. Quality Living, LLC
9. Turning Point
10. Youth Solutions, Inc

*Motion to accept reports as submitted. Accepted.

New Business:

1. REM Virginia: They are a part of the Mentor Network. Just came to Virginia in 2013 and are not moving into the Bay Region area. They are opening Sponsored Residential Group Homes. They are revising their policies for behavior management and will present at our next meeting. Affiliation to Bay Region LHRC was accepted.
2. Noble Care, LLC: Request to add a Center Based Day Support Services in Suffolk in December 2013. Accepted.
3. Turning Point: Request to add an ID Group Home location in Portsmouth. Accepted.

Next Meeting: February 10 at 6:15pm
Major Hilliard Library
624 Old George Washington Hwy
Chesapeake, VA

Other Business: None

Closed Session: None

Meeting adjourned at 7:12 pm by Richmond Bishop, Chairperson